

Bella Palermo Homeowners Association

Clubhouse Reservation Form

Date of Application:

Homeowner's Name:

Homeowner' Address:

Phone number:

Date of Event:

Hours of event: (from)

To:

Description of event:

Number of Guests:

Age range of guests: (from)

To:

ACKNOWLEDGEMENTS

I hereby acknowledge the receipt of the Rules and Regulations and further acknowledge and fully understand and agree to abide to same. **I further acknowledge that I am only renting the Clubhouse facilities and no other portion of the Recreation Center.**

initial:

RENTAL FEE: (check #1)

I acknowledge that the Twenty Dollar (\$20.00) rental fee is non-refundable unless the event is cancelled. Cancellation notice must be given 24 hours prior the the event.

SECURITY DEPOSIT: (check #2)

I acknowledge that the One Hundred Dollar (\$100.00) security deposit is REFUNDABLE if the facility is left clean, trash removed and without damage. I further acknowledge that the One Hundred Dollar (\$100.00) security deposit is NON-REFUNDABLE if the facility is not clean, trash removed and / or there are damages. If the Clubhouse key is not returned within 48 hours after the event the security deposit check will be deposited.

I hereby agree that as a responsible adult Homeowner, I will be present at all times during the event, and will be responsible for the conduct of my guest(s) and any and all damages. I am aware that under the California Alcoholic Beverage Law Number 25658 (a), **NO ALCHOLIC BEVERAGES WILL BE SERVED TO MINORS.**

Homeowner signature:

Date:

Please submit this signed form and two (2) separate checks, made payable to:

Bella Palermo HOA
c/o TSG Independent Property Management
27129 Calle Arroyo Suite 1802
San Juan Capistrano, CA 92675

Do not send this page with your application!

CLUBHOUSE RULES (excerpt from Bella Palermo HOA Rules & Regulations)

1. Prospective clubhouse users must apply to the Board of Directors via the management company for reservation approval.
2. The clubhouse may be reserved only by a resident of the Association.
3. There is a mandatory, non-refundable \$20.00 fee for use of the Clubhouse (*check #1*).
4. A deposit of \$100.00 is required and is refundable if the facility is left clean and undamaged (*check #2*).
5. Guest's vehicles may be parked in the Guest spaces. No "ON Street" parking will be allowed.
6. Loud noises will not be tolerated and will result in immediate termination of the Clubhouse reservation including vacating the facility and/or a complaint will be made to the Sheriff's Department.
7. The swimming pool may not be used exclusively in conjunction with the Clubhouse.
8. The curfew is 10:00 p.m. on weeknights and weekends.
9. Guests must be cautioned to leave quietly, particularly during evening hours.
10. The resident who reserves the Clubhouse is responsible for its cleanliness and any damage as well as the conduct of his/her guests and must be in attendance at the event.
11. Contact the management company, to request the date and form for reserving the clubhouse. The form must be completed and returned to management along with two (2) separate checks.
 - a. Check #1 for twenty \$20.00 dollars for the rental of the clubhouse
 - b. Check #2 for one-hundred (\$100.00) as a security deposit.Checks should be made payable to Bella Bella Palermo Homeowners Association. If the clubhouse is left clean and with no damage the \$100.00 security deposit will be returned.
12. **NO ALCOHOL IS ALLOWED IN THE CLUBHOUSE.**

Remember:

Remove your event trash!

Return the Clubhouse key within 48 hours.